



Othman Yeop Abdullah  
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# APPLICATION FOR OFFICIAL LETTER

FOR UUM COLLEGE OF BUSINESS PROGRAMMES

**Note: Please fill in all the information needed. Please be advised that this letter is only issued once per semester by the Othman Yeop Abdullah Graduate School of Business within seven (7) working days.**

## APPLICANT'S GENERAL INFORMATION

Name:

Identity Card/ Passport No.:

Matric No:

Telephone No.:

Mailing Address:

Home:

Office:

Mobile No.:

Programme:

Centre:

Semester:

Session:

Programme Structure:

Mode of Study:

Coursework

Full-Time

Coursework and Thesis/Dissertation

Part-Time

Research

Letter to Whom (please indicate full address): .....

.....

.....

Content of Letter:

.....

.....

.....

Method of collection:  By Mail  By Hand

Applicant's Signature:

Date:

**FOR OFFICE USE ONLY**

Received Date: \_\_\_\_\_ Processing Date: \_\_\_\_\_

Signature & Stamp:

Name:

Date: